

SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
High School Board Room
July 16, 2007
7:30 p.m.
Agenda



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF JUNE 25, 2007.

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

High School..... Dr. Donahue
Middle School..... Mrs. Turner
Elementary Schools Mrs. Lewis

B. *2007-2008 Elementary Parent Student Handbook*

The Administration recommends the approval of the 2007-2008 Elementary Parent Student Handbook. (V, B)

C. *Laptop Replacement and Expansion Proposal*

Mrs. Leah Christman, Director of Technology, to discuss the Laptop Replacement and Expansion Proposal. (V, C)

D. *Independent Study*

The Administration recommends approval of the request of the following students for Independent Study : (V, D)

Gregory Kidd, CAD Drafting
Garrett McMullen, Engineering
Christian Neumann, Engineering
Neha Patel, Photography
Kelci Reiss, Portfolio II
Nicole Roberts, Portfolio II
Kaitlyn Wheatley, Portfolio II

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of July 16, 2007 (VI, A)

B. *Treasurer's Report*

*The Administration recommends approval of the Treasurer's Report (VI, B)

C. *2007-2008 Bread and Roll Bids*

The Administration recommends awarding the bid for Bread and Rolls for the 2007-2008 school year to Butter Krust Baking Company, Inc. as per enclosed summary. The new prices reflect an estimated weighted average increase of 4.3%. (VI, C)

D. *Investments*

It is recommended that the board approve the investment of funds as attached. (VI, D)

E. *Exoneration/Refund of Per Capita Taxes*

The Administration recommends exoneration of the 2007-2008 school per capita tax for Shirley E. Horvath and refund of the 2004-2005, 2005-2006, and 2006-2007 school per capita taxes paid by George Horvath for his wife, who has been deceased since September 9, 2001. It was only recently discovered that these taxes were paid in error each year.

F. *Highmark's Lifestyle Returns Steps Program*

The Administration will provide a brief report and make some recommendations regarding plans for the District to formally endorse and encourage employee participation in the Highmark Lifestyle Returns Steps Program and other employee wellness initiatives.

G. *Appoint U.S. Bank Construction Fund Custodian*

The Administration recommends approval of the resolution to appoint U.S. Bank National Association as custodian of the Series AA of the 2006 Construction Fund, thus enabling U.S. Bank to release funds during the Intermediate School construction project upon our authorization.

VII. SUPPORT SERVICES

VIII. PERSONNEL

A. *Certificated Staff*1. *Appointment Rescinded*

*The Administration recommends rescinding the appointment of the following staff:
Brittany Motruk, Full year Substitute Teacher, English, appointed at the June 11, 2007 Board meeting.

Kelley Uholik, Reading Specialist, appointed at the June 25, 2007 Board meeting.

2. *Resignation*

*The Administration recommends accepting the resignation of the following staff:

Viola Lynn Toler, Science Teacher, Southern Lehigh High School, effective August 27, 2007.

3. *Childrearing Leave*

*The Administration recommends approval of the anticipated childrearing leave for the 2007-2008 school year for the following staff:

Janelle Dreas Rush, Special Education Facilitator/Learning Support Teacher, High School.

4. *Childrearing Leave Rescinded*

*The Administration recommends approval to rescind the childrearing leave of Anne Snyder for the 2007-2008 school year. This action is taken with the understanding that no precedent is being set with this action.

5. *Appointment*

The Administration recommends approval of the following staff: (VIII, A-5)

Tara Collins, 1st grade Teacher, Liberty Bell Elementary School, at Master's, Step 5, an annual salary of \$50,735. Ms. Collins will fill the position created by the retirement of Ronald Hari.

Karen Fairclough, Substitute .5 Special Education Facilitator/.5 Special Education Learning Support Teacher, High School, at Master's +15, Step 5, an annual salary of \$52,535; annual stipend of \$5,000 (1/2 of salary to be paid out of IDEA funds). Ms. Fairclough will fill the position created by the anticipated childrearing leave of Janelle Dreas Rush for the 2007-2008 school year, and is contingent upon that anticipated leave.

Lisa Lowry, Long-term Substitute Teacher, 5th Grade, Lower Milford Elementary School, at Bachelor's, Step 2, an annual salary of \$41,232. Ms. Lowry will fill the position created by the childrearing leave of Lisa McGinty for the 2007-2008 school year.

6. *Salary Correction*

*The Administration recommends approval to correct the salary approved at the June 11, 2007 board meeting for Marla Moyer, 3rd grade Teacher, Liberty Bell Elementary School, from Bachelor's, Step 10 (annual salary of \$48,195) to Bachelor's +15, Step 10, an annual salary of \$49,858. This correction based on the receipt of the postgraduate course transcript.

B. *Noncertificated Staff*

1. *Appointments*

*The Administration recommends approval of the appointment of the following staff (*pending receipt of required documentation*): (VIII, B-1)

Lisa Annunziato, 3½ hour Part-time Cafeteria Worker, Southern Lehigh Middle School, at the hourly rate per policy, effective for the 2007-2008 school year. Ms. Annunziato will fill the position created by the resignation of Linda Romeo.

Rita Balik, Secretary, Support Services, at an annual salary of \$30,000 for the 2007-2008 school year, effective July 30, 2007 (tentatively). Ms. Balik will fill the position created by the promotion of Susan Knoll.

Ann Lamb, Full-Time Health Paraprofessional, Southern Lehigh High School, at the hourly rate per policy, effective for the 2007-2008 school year. Ms. Lamb will fill the position created by the resignation of Carol Lenhart and the addition of .40 position at the High School.

Nicole Landis, Part-Time Bookkeeper, Southern Lehigh High School, at the hourly rate per policy. Ms. Landis will fill the position created by the anticipated resignation of Lisa Rivers. (Effective date to be determined.)

Sharon Neders, 7-Hour Special Education Instructional Assistant, at the hourly rate per policy. Ms. Neders will fill the position created by the resignation of Jennifer Walbeiser.

Brenda Reinhart, Kitchen Manager, Lower Milford Elementary School, at the hourly rate per policy. Ms. Reinhart will fill the position created by the transfer of Diane Stayer.

C. *Extra-Compensatory Positions*

1. *Appointment*

*The Administration recommends approval of the appointment of the following coaches for the 2007-2008 school year (*pending receipt of required documentation*): (VIII, C-1)

Samantha Edwards Assistant Girls' Basketball

Juan Garcia Head Wrestling

IX. REPORTS

A. **Committee Reports**

B. **Superintendent's Report... Mr. Liberati**

C. **Facilities Report... Mr. Liberati**

X. OLD BUSINESS

XI. NEW BUSINESS

XII. OTHER BUSINESS

A. *Voting Delegate Response Form*

The PSBA Bylaws authorize school districts of the third class to appoint two voting delegates to the 2007 legislative policy council. This year's meeting will be held on Thursday, October 4, 2007 during the School Leadership Conference in Hershey. Last year Mrs. Corso volunteered to be a voting delegate and the Board asked Ms. Bromwell to be the second delegate. (XII, A)

B. *Radiological Emergency Response Plan Agreement*

*The Administration recommends approval of the annual renewal of the agreement between the Southern Lehigh School District and Pottsgrove School District for the purpose of the Radiological Emergency Response Plan for incidents at the Limerick Generating Station. (XII, B)

XIII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIV. FOR INFORMATION ONLY

Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIV)

XV. VISITORS' COMMENTS

XVI. EXECUTIVE SESSION

XVII. OPEN SESSION

XVIII. ADJOURNMENT